



STATE OF NORTH DAKOTA  
**OFFICE OF STATE TAX COMMISSIONER**

STATE CAPITOL, 600 E. BOULEVARD AVE., DEPT. 127, BISMARCK, NORTH DAKOTA 58505-0599  
701-328-2770 FAX 701-328-3700 Hearing/Speech Impaired 800-366-6888 (TTY Relay North Dakota)  
<http://www.ndtaxdepartment.com>

RICK CLAYBURGH  
COMMISSIONER

January 12, 2005

CATHERINE [REDACTED]  
[REDACTED]  
WILLISTON ND [REDACTED]

IC

Re: ~~Social Security Number(s)~~ [REDACTED]

Dear Ms. [REDACTED]:

The North Dakota Office of State Tax Commissioner has recently conducted a review of information. In making this review, we were unable to locate 2001, 2002, and 2003 North Dakota state income tax returns for you.

We realize that there are many reasons which will explain why we have no record of 2001, 2002, and 2003 returns for you. You may not be required to file, or we may have the wrong social security number on our records. This would explain our inability to locate your returns. If this is the case, please help us correct our records with your explanation below, and mail it to this office promptly, with your signature and social security number.

However, if our records are correct, and you have an obligation to file these state income tax returns, you must file these returns promptly to minimize penalties and interest.

Again, if you have no requirement to file for these years please give us the reason below. We apologize for the inconvenience, but we ask that you assist us in completing our records in this matter.

Thank you for your prompt response.

SOCIAL SECURITY NUMBER \_\_\_\_\_

Sincerely,

EXPLANATION:

Mark Eggers  
Compliance Officer  
Individual Income Tax  
Phone: (701)328-3118

\_\_\_\_\_  
Taxpayer Signature

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