Taxpayer Identification Number: 

Tax Period(s): 

Form: 56

Dear Taxpayer:

Thank you for your correspondence.

We're sending your correspondence, dates Oct. 16, 2003, to the Cincinnati Service Center at the address at the end of this letter for the following reason(s):

We believe that office can best process your request and answer your questions.

If you have any questions, please call us toll free at 1-800-829-0115.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include a copy of this letter with your response. Use the space below to indicate a telephone number and the best time for us to call you should we need more information. Keep a copy of this letter and any information that you send to us for your records.

Telephone Number (---) _________ Hours _________
We apologize for any inconvenience, and thank you for your cooperation.

Sincerely yours,

Teresa K. Webb
Manager, Accounts Management

To: Internal Revenue Service
201 West Rivercenter Blvd. Stop 81
Covington KY 41019-0000